





राष्ट्रीय प्रौद्योगिकी संस्थान सिलचर
NATIONAL INSTITUTE OF TECHNOLOGY SILCHAR
स्थापना अनुभाग
ESTABLISHMENT SECTION

No.NITS/Estt./APR/2024-25/ 061-110

Date: 02/04/25


परिपत्र/Circular

In continuation to the circular no. NITS/Estt./APR/2024-25/33048-80 dated 29.01.2025, In accordance with the provision of Rule 18(1) of the CCS (conduct) Rules 1964, all the faculty members/ Officials (belonging to Group A & Group B) of this institute are requested to furnish their Annual property Return for immovable property for the calendar year 2024. **Those employees who failed to submit by the deadline i.e 31.03.2025 are requested to submit within 15.04.2025.**


कुलसचिव/REGISTRAR


Copy for information and action, where necessary to:

1. PA to Director for kind information of the Director.
2. All Deans/ Associate Deans/ HoDs/ Officers/section Heads/ IC Central Library, Health Centre, Pension Cell, Estate.
3. FIC, Website with a request to upload the above circular in the institute website.
4. All Notice Board.
5. Guard File for record.

OFFICE COPY

02/04/25

ANNUAL IMMOVABLE PROPERTY RETURN

Statement of immovable property for the year

1. Name of officer (in full) and service to which the officer belongs :
2. Present post held :
3. Present pay ;

Name of district sub-Division, Taluk and Village in which property is situated.	Name and details of property		*Present Value	If not in own name state in whose name held and his/her relationship to the Government servant.	How acquired- Whether purchase mortgage, inheritance gift or otherwise, with date-of-acquisition and name with details of persons from whom acquired	Annual Income from the property	Remarks
	Housing and other buildings	Lands					
1.	2.	3.	4.	5.	6.	7.	8.

Signature.....

Date.....

Inapplicable clause to be struck out.

*In case where it is not possible to assess the value accurately the approximate value in relation to present conditions may be indicated. Includes short-term lease also.

Note - The declaration form is required to be filled in and submitted by every member of Class I and Class II (Group A and Group B) services under rule 15 (3) of the Central Civil Services (Conduct) Rules, 1955, [now rule 18 (1) of the CCS (Conduct) Rules, 1964] on the first appointment to the service and thereafter at the interval of every twelve months, giving particulars of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own name or in the name of any members of his family or in the name of any other person.

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