

NATIONAL INSTITUTE OF TECHNOLOGY SILCHAR

MINUTES OF 92ND MEETING OF THE SENATE

DATE: 05.08.2025

TIME: 03.30PM

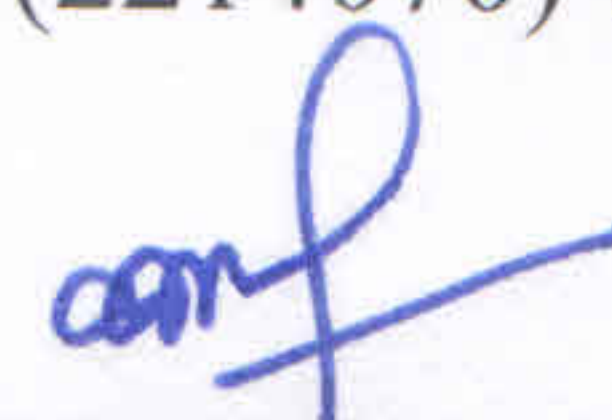
The Ninety Second (92nd) meeting of the Senate was held on **05.08.2025** at **03.30 PM** in the Auditorium of the New Guest House. The following Senate members attended the meeting.

1. Prof. D.K. Baidya, Director and Chairman, Senate
2. Prof. F.A. Talukdar, Professor, ECE Deptt., NIT Silchar
3. Prof. P.K. Patowari, Professor, ME Deptt., NIT Silchar
4. Prof. A.K. Dey, Professor, CE Deptt., NIT Silchar
5. Prof. P.S. Choudhury, Professor, CE Deptt., NIT Silchar
6. Prof. A.K. Barbhuiya, Professor, CE Deptt., NIT Silchar
7. Prof. M A Ahmed, Professor, CE Deptt., NIT Silchar
8. Prof. Parthajit Roy, Professor, CE Deptt., NIT Silchar
9. Prof. U. Kumar, Professor, CE Deptt., NIT Silchar
10. Prof. B.K. Roy, Professor, EE Deptt., NIT Silchar
11. Prof. N.B. Dev Choudhury, Professor, EE Deptt., NIT Silchar
12. Prof. S. Chaudhury, Professor, EE Deptt., NIT Silchar
13. Prof. K.L. Baishnab, Professor, ECE Deptt., NIT Silchar
14. Prof. Brinda Bhowmick (Shome), Professor, ECE Deptt., NIT Silchar
15. Prof. S.S. Dhar, Professor, Chemistry Deptt., NIT Silchar
16. Prof. Ahmaruzzaman, Professor, Chemistry Deptt., NIT Silchar
17. Prof. S.H. Laskar, Professor, EIE Deptt., NIT Silchar
18. Prof. R.H. Laskar, Professor, ECE Deptt., NIT Silchar
19. Prof. L.C. Saikia, Professor, EE Deptt., NIT Silchar
20. Prof. J.P. Mishra, Professor, EE Deptt., NIT Silchar
21. Prof. Pranjit Barman, Professor, Chemistry Deptt., NIT Silchar
22. Prof. M. Sen, Professor, Maths Deptt., NIT Silchar
23. Prof. S. Roy, Professor, Maths Deptt., NIT Silchar
24. Prof. N.B. Singh, HSS Deptt., NIT Silchar
25. Prof. Asim Roy, Registrar i/c & Secretary Senate, NIT Silchar

The following special invitees also attended the meeting

- 1) Dr. T. Malakar, HoD, EE
- 2) Dr. K. Guha, HoD, ECE
- 3) Dr. Pinki Roy, HoD CSE
- 4) Dr. M. Khanra, HoD, EIE
- 5) Dr. S. Halder, HoD, ME
- 6) Dr. S R Mohapatra, HoD, Phy
- 7) Dr. K.N. Das, HoD, Maths
- 8) Dr. R. Sanasam, HoD, HSS
- 9) Dr. A.K. Das, HoD, MS
- 10) Dr. B. Nath, Assoc. Dean (Academic)
- 11) Dr. R. Dutta, Assoc. Dean (Academic)
- 12) Dr. A. Nandi, Assoc. Dean (Examination)
- 13) Dr. S. Pati, Assoc. Dean (R&C)
- 14) Dr. S.K. Tripathy, Assoc. Dean (R&C)

Two student representatives viz. Akash Singh (2423203) and Anusha Duara (2214070) also attended the meeting.



At the outset, the Director & Chairman Senate welcomed all the Senate members and special invitees. The Senate then initiated the discussion on the agenda items and the following resolutions were adopted.

S- 92/25/01: To consider confirmation of minutes of the 90th & 91st (Emergent) meetings of the Senate

The draft minutes of the 90th & 91st (Emergent) meetings of the Senate was circulated to all the members of the Senate (**Annexure-I**) and (**Annexure-II**) respectively.

The Senate may confirm the minutes.

Decision:

The Senate confirmed the minutes of the 90th & 91st (Emergent) meetings of the Senate except agenda item no. S-90/25/11 (D) of the 90th Senate meeting. The revised minutes of the agenda item S-90/25/11 (D) is reproduced below.

Minor modification of Ph.D. regulation in Clause 6.14 and Clause 7

i) As per clause 6.14 regarding thesis submission in the existing regulation "Within three months of acceptance of the synopsis by the DC, the student shall prepare and submit the thesis, along with synopsis, as per guidelines on the Thesis preparation and submission (FORM VIII) to the Dean (R&C). In case, the student is unable to submit the thesis within this stipulated deadline on valid ground(s), he/she has to apply to Dean (R & C) through DC for extension. Dean (R & C) may allow additional time (maximum one year) if he/she is satisfied with the ground(s) for extension sought."

However, three months may be reduced to one month as the student is presenting the synopsis seminar and by the time student is ready with the pre-final stage of the thesis and a few modifications/clarifications/suggestions are to be incorporated as per the advice of DC. Further, the additional time beyond one month time of thesis submission period may be discouraged and if essential, be considered case to case basis keeping all other conditions of the clause same.

Moreover, if student is appearing for synopsis seminar at the end of the semester and wish to submit the thesis in the next semester, then registration for the next semester is mandatory to continue the studentship.

ii) Examiners of the Thesis

As per the current Ph. D regulations regarding examiners of the thesis as per clause 7: "After successful presentation of the synopsis, DC of the concerned student shall forward the panel of examiners. The panel should consist of minimum 08 examiners. Out of the 8 examiners, 1 or 2 examiner(s) may also be from abroad. All the examiners should preferably be at the level of Professor or equivalent. The panel of examiners must be submitted along with their designations and contact details in sealed envelope to Dean (R & C) as per the FORM IX. The panel should comprise of persons from reputed Academic Institutes/R&D organizations/Industries. Final examiners are selected by the Chairman, Senate from the panel. In case the Chairman, Senate is not satisfied with the panel, he/she may change the panel in consultation with Dean (R & C)."

The list of examiners should be increased from 8 to 10 from India at the level of Professor or equivalent and one examiner from one institute. Over and above 1 or 2

examiner(s) may also be included from abroad. Also, DC should ensure that the examiner should be from the relevant field of research. All other conditions of the clause are same.

The Senate is requested to deliberate on the matter and take a suitable decision accordingly.

Decision:

After threadbare discussion, the Senate agreed to the agenda points with immediate effect. But out of 10 examiners, one or two examiners may be at the level of Associate Professor. Also, Senate resolved that there should be a common list of references at the end of thesis which shall come into force with effect from 30th November, 2025.

S-
92/25/02: **To consider action taken on the decisions adopted in the 90th & 91st (Emergent) meetings of the Senate**

The Senate may note the action taken report on the decisions adopted in the 90th & 91st (Emergent) meetings of the Senate at **Annexure-I** and **Annexure-II**.

Decision:

The Senate noted the action taken report on the minutes of the 90th & 91st (Emergent) meetings of the Senate except agenda item no. S-90/25/11 (D), which has been revised and reflected above under minutes of agenda item no. S-92/25/01.

S-
92/25/03: **To consider the new UG Course Structure framed as per the NEP 2020 guidelines**

The matter was placed in the 91st meeting of the Senate under agenda item no. S-91/25/01 wherein the Senate inter alia suggested some modifications in the course structure and opined to place the matter in the next Senate meeting for finalisation of the new course structure. The Senate also resolved that the minimum credit requirement for completing the UG course will be 170 credits and the maximum duration for completing the course will be 08 years. Further, the EAA courses will be offered during 1st to 4th semester.

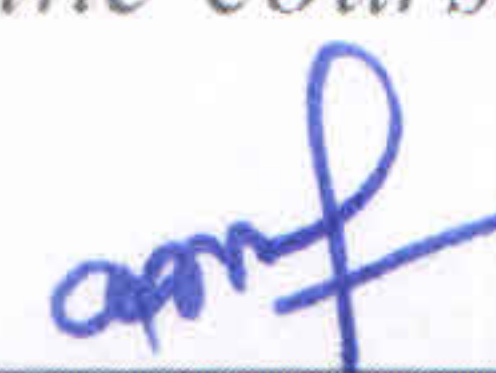
Based on the aforesaid decision of the Senate and subsequent meetings of the NEP Committee, the modified course structure for the UG programme from 1st – 2nd semester, framed as per the NEP guidelines and to be made effective from the academic year 2025-26 is placed at **Annexure-III** and for the remaining 3rd to 8th semester, semester wise credits and the distribution of credits for core, dept. electives and open electives etc. are yet to be decided.

Further, the detailed syllabus for the UG 1st year courses submitted by the Dept. of Civil Engg., Computer Science & Engg., Electrical Engg., Electronics & Communication Engg., Electronics & Instrumentation Engg., Mechanical Engg., Chemistry, Maths, Physics and HSS is placed at **Annexure-IV**.

The Senate is requested to deliberate on the matter & take a suitable decision accordingly.

Decision:

The Senate approved the first year course structure along with the detailed syllabus and course codes. HoD EE and HoD ECE will decide the course code of Electrical and Electronic Science Theory and Lab courses.



S- 92/25/04: **To consider the proposal submitted by the department of EIE to include the Computer Networks as a Professional Core Elective-II subject in 7th semester**

The department of EIE has submitted a proposal for inclusion of a subject Computer Networks (EI 438) with L T P C – 3 1 0 4, as a Professional Core Elective-II subject in 7th semester. The proposal submitted by the department is placed at **Annexure-V**.

The Senate is requested to deliberate on the matter & take a suitable decision accordingly.

Decision:

The Senate approved the proposal submitted by the department of EIE to include the subject Computer Networks (EI 498) as a Professional Core Elective-II subject in 7th semester.

S- 92/25/05: **To consider the report of the committee constituted for implementing the new grading system in the grading portal**

The matter to review the current academic grading system was placed in the 89th meeting of the Senate under agenda item no. S-89/24/11 wherein the Senate in principle agreed to implement the revised grading system wef 2025 entry batch onwards and requested the Dean (Academic) to circulate the approved modalities, in consultation with the Chairman of the committee. Subsequently, a committee has been constituted vide Acad-S-89/32949-54 dated 28.01.2025 for implementing the new grading system in the grading portal. The committee has submitted its report which is placed at **Annexure-VI**.

The Senate is requested to deliberate on the matter & take a suitable decision accordingly.

Decision:

The Senate discussed the matter thoroughly and decided that the new method should be clarified among all the faculties. The Chairman of the committee for reviewing the present academic grading system has taken the responsibility to deliberate the matter among all faculty members.

S- 92/25/06: **To consider the modalities for conducting centralised semester examination**

The matter for framing the modalities for conducting centralised semester examination was placed in the 90th meeting under agenda item no. S-90/25/11(A) wherein the Senate approved the modalities for centralised semester examination framed by the committee and requested the Dean (Academic) to circulate the approved modalities. Based on the said decision of the Senate, the Dean (Academic) has proposed the modalities for conducting the centralised semester examination which is placed at **Annexure-VII**.

The Senate is requested to deliberate on the matter & take a suitable decision accordingly.

Decision:

The Senate suggested some modifications in the modalities for conducting the centralised semester examination and requested the Dean (Academic) to circulate the revised modalities.



S- 92/25/07: **To ratify the action taken by the Chairman, Senate for allowing some UG students to register for the current academic year 2025-26**

As per Clause 7.7(b) of the B.Tech. Ordinances & Regulations wef 2018 entry batch, "Subject to pre-requisites, a student can register courses up to fourth semester with any number of backlogs. But, to register for third year (fifth and sixth semesters) and fourth year (seventh and eighth semesters) courses, he/she needs to clear (obtain a pass grade) all the courses up to first year (first and second semesters) and second year (third and fourth semesters) courses, respectively".

It may be noted that with the approval of the competent authority the UG students of 2023 & 2022 entry batches having backlogs up to 1st year & 2nd year courses were allowed to register for their 3rd year and 4th year courses respectively.

The Senate is requested to ratify the action taken by the Chairman, Senate.

Decision:

The Senate ratified the action taken by the Chairman Senate.

S- 92/25/08: **To ratify the action taken by the Chairman, Senate for allowing one student to register in M.Tech 3rd semester**

An M.Tech. student of Transportation Engg., CE Dept. viz. Rohit Chauhan bearing Registration No. 2321404 could not continue his studies after completion of 2nd semester in the year 2024 due to health related issues. He has a CGPA of 9.39 with no active backlog. He has submitted a prayer requesting to allow him to continue his studies and register in the 3rd semester for July-Dec 2025 session. The DPPC, CE Dept. has recommended his case for allowing the concerned student to register in the 3rd semester and the same has been approved by the competent authority.

The Senate is requested to ratify the action taken by the Chairman, Senate.

Decision:

The Senate ratified the action taken by the Chairman Senate.

S- 92/25/09: **To take a note of the Academic Calendar for the Summer Semester 2025**

The Academic Calendar for the Summer Semester 2025 duly approved by the competent authority is placed at **Annexure-VIII**.

The Senate is requested to note the same.

Decision:

The Senate noted the Academic Calendar for the Summer Semester 2025.

S- 92/25/10: **To take a note on the punishment imposed to the students due to adoption of unfair means during Mid Sem Examination held in March 2025**

Some students adopted unfair means during the Mid Sem examination held in March 2025. Depending upon the quantum of offence, recommendation of the Examination Disciplinary Committee and approval of the competent authority, the following punishments were sanctioned to them.



SN	Name of the Student/ Regn. No.	Sub Code/ Name of Sub	Punishment
1	Devang Bawri 2211040	CE332 Water Resource & Irrigation	For all the cases the mid-semester answer script of the concerned subject is cancelled and the concerned subject in which the student is caught are de-registered. The concerned students are allowed to register the respective subject only in the appropriate semester as a regular course. The grade which will be obtained by all these students when they appear for the concerned subject in the appropriate semester be reduced by one grade. However, if a student got DD, his/her grade will remain DD.
2	Soyeb Mohammad Mashifi 2211051	CE332 Water Resource & Irrigation	
3	Kuldip Kalita 2311051	CE209 Transportation Engineering	
4	Ashish Baruah 2416015	CS101 Introduction to Computing	
5	Tanmay Barnwal 2415031	MA102 Mathematics II	

The Senate is requested to note the same.

Decision:

The Senate noted the punishment imposed.

S- 92/25/11: **To take a note on the punishment imposed to the students due to adoption of unfair means during End Sem Examination held in May 2025**

Some students adopted unfair means during the End Sem examination held in May 2025. Depending upon the quantum of offence, recommendation of the Examination Disciplinary Committee and approval of the competent authority, the following punishments were sanctioned to them.

SN	Name of the Student/ Regn. No.	Sub Code/ Name of Sub	Punishment
1	P.Santoshkumar Reddy Reg. No.2416153	CE-102 Environmental Science &Engg.	For all the cases, the end semester answer script of the concerned subject in which the student is caught are cancelled and the subjects are de-registered. The concerned students are allowed to register the respective subject only in the appropriate semester as a regular course. The grade which will be obtained by all these students when they appear for the concerned subject be reduced by one grade. However, if a student got DD, his/her grade will remain DD.
2	Anushruti Reg. No.2416104		
3	K. Sumasri Reg. No.2416150		
4	Ratan Roy Reg. No.2316152	ME-206 Applied Thermodynamics	
5	Satya Sukla Baidya Reg. No.2314068	EC-204 Digital Electronic Circuit	
6	Kobagana Venkata Siva Prasad Reg.No.2213164	EE-306 Switchgear and Protection	
7	Chandra Radha Ruthika Reg. No. 2314158	EC-205 Analog Communication	
8	Kirti R Giri Reg. No.2313140	CS-221 Data Structure	
9	Kongandla Raju Reg.No.2214121	EC-308 Data Communication & Networks	
10	Ujwal Kr. Yadav Reg.No.2213163	EE-101 Basic Electrical Engg.	
11	Purabi Saikia Reg. No. 24307008	CH-6133 Fuel Technology	

12	Govind Kumar Reg. No. 2311137	CE-208 Design of Concrete Structures-I	
13	Lubna Jamal Reg.No.2111144	MS-401 Business Management	
14	Hiramani Das Reg.No.2111112		
15	Subham Dutta Reg.No.2113049	HS-401 Managerial Economics.	
16	Biswadeep Biswas Reg. No.2313084	EE-209 Circuit Theory	
17	Samim Ahmed Reg. No. 2316005	ME-209 Instrumentation and Measurement	
18	K. Vinod Kumar Reg.No.2212109	CS-382 Intro. To Block Chain	
19	Prachurya Deka Reg. No.2413080	PH-101 Physics	
20	M.Sai Adarsh Reg. No.2412145		
21	Abanti Sarkar Trisha Reg. No.2412170	PH-101 Physics	
22	Molay Biswas Reg. No. 2416161	EC-101 Basic Electronics	
23	Ganna Nandan Reg. No.2312005	MA-221 Introduction to Stochastic Process	
24	Saumyajit Paul Reg.No.2316162	ME-217 Energy Science & Tech.	
25	L Lakshmi Siva Sai Reg.No.2213105	EC-327 Analog and Digital Communication	
26	Md. Asif Romen Reg. No. 2416163	MA-102 Mathematics-II	

The Senate is requested to note the same.

Decision:

The Senate noted the punishment imposed.

Further, it was brought to the notice of the Senate that based on the request received from the students/parents of the final year UG 2021-25 Batch, who were involved in the adoption of unfair means in the examination, the Dean (Academic) submitted a note vide dated 05.06.2025 to the Director to revisit the matter of punishment imposed, considering the issue of their job and higher studies. Based on the discussion in a meeting of all Deans and HoDs, the Chairman, Senate permitted these final year students to sit in the supplementary examination with a condition that their results be declared in December 2025. The copy of the approval of the competent authority in this regard was exhibited to the Senate.

S- **To take a note about the Minor Test & End semester examination conducted at**
92/25/12: **NIT Andhra Pradesh in respect of a final year UG student due to serious medical reasons**

One final year UG student of CSE Dept. Kuchipudi Darsini Manju from Andhra Pradesh, bearing Regn No. 2112118 met with a severe accident during the period of her internship and was unable to attend the 8th semester end sem examination held in

May 2025. The CGPA of the concerned student up to 7th semester is 8.42 and has no active backlog.

Her parents requested to make an alternate arrangement for the conduct of the examination since she could not come to NIT Silchar physically. Considering the situation, an email was sent to the Dean (Academic Affairs), NIT Andhra Pradesh requesting him to conduct the Minor Test & End semester examination at NIT Andhra Pradesh for the concerned student. After receiving the consent, sealed question papers along with blank answer sheets were sent to the Associate Dean, Examination Affairs, NIT AP for conducting the exams. NIT AP will send the sealed answer scripts of the concerned student to NIT Silchar for evaluation and further course of action.

The Senate is requested to note the same.

Decision:

The Senate noted the conduct of the examination at NIT Andhra Pradesh in respect of a final year UG student due to serious medical reasons.

S-
92/25/13:

Any other matter with the permission of the Chair

(A) To re-visit the eligibility, guidelines and regulations for post-doctoral fellowship (PDF) at NIT Silchar

The previous guidelines and regulations was approved in the 80th Senate meeting under agenda item S-80/23/10 held on 27-03-2023. In this context, the detailed guidelines and regulations for Post-Doctoral Fellowship (PDF) at NIT Silchar are given in **Annexure I**.

The Senate is requested to deliberate on the eligibility, guidelines and regulations of the PDF and re-visit the same.

Decision:

*After detailed discussion, few modification/deletions were suggested by the Senate members. The revised Post-Doctoral Fellowship (PDF) at NIT Silchar is amended and placed as **Annexure- A**.*

(B) To review the formation of current Doctoral Committee (DC) of Ph.D. scholars

As per the *clause 6.4* of Ph.D ordinances, to monitor the progress of research of the students, there will be a committee called Doctoral Committee (DC) consisting of:

(i)	One faculty member other than the supervisor/ co-supervisor	Chairman
(ii)	One faculty member of the department, preferably with same specialization where the student desires to carry out research	Member
(iii)	Supervisor	Secretary & Member
(iv)	Co-supervisor /Joint supervisor, if any	Member
(v)	One faculty member to be nominated by the Chairman, Senate	Member

As per the present regulations, for Sl. No. (v), which is to be nominated by Chairman Senate. The Senate is requested to kindly deliberate on the matter and take a decision accordingly.

Decision:

Senate suggest to form the DC (Form-V) at the department level and the supervisor will suggest three faculty members from other department in the same area of expertise/choice. Chairman DPMC of the concerned department will assign one faculty from that list and that may be added as member of the DC (which was earlier nominated by the Chairman Senate) keeping all other same as per earlier regulation.

(C) To take decision regarding non-registration of 104 Ph.D. scholars for more than two consecutive semesters

As per the clause 6.10 of Ph.D regulations, Cancellation of Ph.D Registration, there are total 104 scholars who have not done semester registration for two or more consecutive semesters. Office of Dean (RC) has wrote email to all scholars and keeping their respective supervisors in the loop, why their Ph.D. registration shall not be cancelled. This office received only 13 responses from the students citing various reasons and some of them are also showing interest to continue further. The list is attached in **Annexure II (Responded and Not Responded)**

The Senate is requested to kindly deliberate on the matter and take a decision accordingly.

Decision:

Senate opined as per current Ph.D ordinance, the candidates those who have not responded to the email, their Ph.D registration should be cancelled at NIT Silchar as per the list attached. The candidates who responded to the email may be evaluated on case by case basis and Chairman, Senate would take a decision accordingly.

(D) Introduction of "Research and Publications Ethics" as compulsory course for Ph.D. scholars as per UGC Guidelines

In 90th Senate under item S-90/25/11 (E), the senate in principle agreed to introduce new Course "Research and Publication Ethics" and requested HoD, HSS to prepare the modalities, course structures as per the Gazette notification of University Grants Commission (Minimum Standards and Procedures for Award of Ph.D. Degree) Regulations, 2022 dated 7th Nov 2022. Now, HoD, HSS has prepared and submitted the course structure of "Research and Publication Ethics". The course structure and syllabi is attached in **Annexure-III**.

Presently, as per the current Ph.D. regulations, Clause no. 6.5 guided for the compulsory course of Research Methodology (4-0-0, 4 credits) and with a minimum course requirement 6 credits for PG (minimum 03 credits in the core areas of proposed Ph.D. work) or 18 credits for B.E/ B.Tech (minimum 12 credits in the core areas of proposed Ph.D. work) qualifying degree. Maximum 15 credits shall be allowed to be registered in a semester.



If approved, this "Research and publication ethics" course may be opted by interested students within the maximum limit of credit per semester.

The Senate is requested to kindly deliberate on the matter and take a decision accordingly.

Decision:

Senate discussed the matter in detail and suggested following points.

- 1. "Research and Publication Ethics" subject should be handled by maximum two different departments.*
- 2. "Research and Publication Ethics" is compulsory for all Ph.D scholar from July-December 2025 session. This is over and above 10 and 18 credits, respectively, for M. Tech and B. Tech. entrant.*
- 3. The "Research and Publication Ethics" course content should be removed from current "Research Methodology" Subject.*

(E) NPTEL "Research Methodology" course alternative to subject code "IC0001" of NIT Silchar

One Ph.D student of Group-B (Part-Time) has enrolled an NPTEL course on "Research Methodology" under course code NOC 25_GE28 during last semester as the compulsory course of Research Methodology (IC 0001) which was not floated during even semester at NIT Silchar.

Comparison of both the course content is also submitted by the DPMC of the concerned department with a request to consider the NPTEL course as Research Methodology for this student. The comparison of both the course are presented in **Annexure-IV**

The Senate is requested to kindly deliberate on the matter and take a decision accordingly.

Decision:

Senate agreed with the proposal for accepting the NPTEL course on Research Methodology as an alternative to IC0001 Research Methodology course offered by the Institute. Senate further resolved that the NPTEL course on Research Methodology may be permitted as an alternative course in future provided the course is not offered at a particular time with the prior approval of the Competent Authority. Grading obtained in the NPTEL course may be suitably mapped to the Institute grading structure by the concerned DPMC of the respective department.

(F) To ratify the approval of Chairman, Senate in respect of extension of Ph.D. program

As per the clause 6.12 of the Ph.D. regulations, ***"the maximum duration of the program, including all granted leaves, is 06 years for the date of admission for full-time students and 07 years for part-time students. Unless the Senate otherwise allows, the registration of a student shall stand cancelled automatically after the expiry of stipulated duration"***. The following students could not complete their studies within the stipulated periods due to various reasons, including reason related to medical issues and applied for extension to complete their works. Considering their request and on the basis of recommendations of the respective DC. The Chairman, Senate allowed extensions as listed.



Sl No.	Registration No.	Name of the Students	Department	Date of Admission	Date of completion of max duration	Extension granted till
1	18-3-02-121	Debarup Borah	ME	19.06.2018	18.06.2024	18.12.2025
2	19-3-02-104	Saurabh Tripathi	ME	27.02.2019	26.02.2025	27.02.2026
3	18-3-03-121	Furquan Nadeem	EE	22.06.2018	22.06.2024	07.04.2025
4	17-3-01-128	Madhavi Anupindi	CE	20.07.2017	20.07.2024	30.06.2026
5	15-3-01-119	Mitali Saharia	CE	06.08.2015	31.07.2024	31.12.2025
6	17-3-21-103	Sanjit Muchahary	HSS	16.02.2017	15.02.2024	30.09.2025
7	14-3-06-104	Manidipa Sarkar	EIE	07.07.2014	06.07.2019	31.12.2026
8	19-3-24-101	Trinayana Deka	Physics	28.02.2019	27.02.2025	11.04.2025

Decision:

The Senate ratified the action taken by the Chairman, Senate.

(G) To re-visit the Ph.D. regulations clause 6.8 Progress review

As per the clause 6.8, a student need to appear for the progress seminar in every semester after the registration seminar before the DC with a progress report. The clause is appended in **Annexure-V**.

The Senate is requested to deliberate on the clause 6.8 of the Ph.D. regulation and re-visit the same.

Decision:

Senate resolved to form a Committee to look into the various issues of PhD regulation including progress seminar under Clause-6, modalities for upgradation from JRF to SRF and any other aspects of the Regulation to make it more meaningful. The report of the Committee should be placed before the next meeting of the Senate for consideration.

The meeting ended with a vote of thanks to the chair.



Registrar i/c & Secretary, Senate



Director & Chairman, Senate

National Institute of Technology Silchar
Office of Dean (Research and Consultancy)

Guidelines and Regulation for Institute Post-Doctoral Fellowship (PDF) NIT Silchar

1. Preamble

The Institute offers **Post-Doctoral Fellowship (PDF)** with a view to providing an opportunity for competent researchers to do independent research work in an appropriate area. Institute will admit young researchers, as Institute Postdoctoral Fellows (IPDFs) and Sponsored Postdoctoral Fellows (SPDFs).

The primary objective of undertaking a postdoctoral fellowship or research program is to enhance one's professional and academic skills while receiving guidance and mentorship from an experienced researcher. In addition to increasing the research productivity of the institute, the aim of a postdoctoral fellowship is to support the professional growth of recent Ph.D. graduates and prepare them for a career in academia. It can be regarded as a type of academic "apprenticeship" or internship, lasting one year and extendable for another year upon submission of recommendation by the Departmental PDF Progress and Monitoring Committee (DPPMC) before the expiry of the first year. During this period, the postdoctoral fellow is expected to engage in independent research and actively participate in the academic pursuits of their hosting institute. A post-doctoral degree is granted based on the original and self-directed research conducted in a specific field that has significantly contributed to the progress of knowledge. Such contributions are typically demonstrated through publications in peer-reviewed journals that have been acknowledged and accepted by experts in the field.

2. Categories of admission

The Institute can offer Post Doctorate Research under the following categories:

- 2.1 Institute PDF:** Those who are applying through advertisement of this institute. These PDFs are termed Institute Post-Doctoral Fellows (IPDF). Their rules and regulation are governed by the Institute's policy. The total number of IPDF will be as per the sanctioned strength at any time in a department.
- 2.2 Sponsored PDF:** Post-Doctoral Fellow from sponsored project/ agency or awarded by R&D /Other Organizations like DST, SERB, ICSR, UGC, NBHM, INSPIRE, N-PDF, etc. These PDFs are termed Sponsored PDF (SPDF). These SPDFs should follow the rules and regulations (for fellowship, contingency, and duration) as stated by the sponsoring agency. NIT Silchar will offer mentor(s) and they are also broadly governed by the Institute's policy for other issues. The number of SPDFs supported by sponsored projects/agencies will be over and above the sanctioned number of IPDFs.

3. Eligibility

- 3.1** The National Institute of Technology Silchar is offering Full Time (FT) IPDF program in the following Departments:

- i) Civil Engineering
- ii) Computer Science and Engineering
- iii) Electrical Engineering
- iv) Electronics and Communication Engineering
- v) Electronics and Instrumentation Engineering
- vi) Mechanical Engineering
- vii) Chemistry
- viii) Physics
- ix) Mathematics
- x) Humanities and Social Science
- xi) Management Studies

- 3.2** Institute Post-Doctoral Fellowship is intended for persons normally below 35 years of age. However, for persons from teaching institutions recognized by AICTE/UGC/R&D organizations or persons sponsored by DSIR-recognized industrial organizations, the maximum age limit shall be 40 years.
- 3.3** Institute Post-Doctoral Fellowship will be offered to persons who have a Ph.D. degree in the mentioned branch of Engineering/ Science and has a minimum of 03 (Three) research publications in peer reviewed SCI/SCIE/SSCI indexed journals.
- 3.4** All the degrees acquired by the candidate must be in first class, with at least one degree from IIT/NIT/Government Funded/CFTI/Centrally Funded Institutes and/or the institute NIRF rank within 100.
- 3.5** Candidate must apply within two years after completing his/her Ph.D. degree.
- 3.6** Reservations and relaxation will be followed as per Government of India norms.
- 3.7** Fellowship is available to Indian Nationals only.
- 3.8** The advertisement for admission in Institute Post-Doctoral Fellow will be held during every summer and winter semester.

4. Eligibility of Mentor(s)

For each IPDF candidate one mentor and/or one co-mentor must be appointed.

- 4.1** The proposed mentor must be from the relevant branch/department/specialization.
- 4.2** There may be only one co-mentor from the same and/or other department if required.
- 4.3** The Mentor should be working in the proposed/ similar area and should have proven record of publications in SCI/ SCIE/ SSCI indexed journals.
- 4.4** The Mentor and Co-Mentor (if any) should have supervised at-least 01 (One) Ph.D. (Awarded) as Sole Supervisor/ Main Supervisor in NIT Silchar.
- 4.5** The Mentor should ascertain the availability of experimental setup, if required. There will be no additional funding by the Institute to the Mentor for the same.

4.6 A Mentor or Co-mentor (if any) will not be permitted to have more than 1 Post-Doctoral Fellow at a time.

5. Selection Committee Constitution and terms of references

The selection of Post-Doctoral Fellowship will be made by the Director based on the recommendations of Institute Post-Doctoral Fellow Selection Committee (IPDFSC). The Institute Post-Doctoral Fellow Selection Committee (IPDFSC) will have the following composition.

a)	Dean (Research & Consultancy)	Chairman (Ex-Officio)
b)	Associate Dean (Research & Consultancy)	Member (Ex- Officio)
c)	Head of the Concerned Department	Member (Ex- Officio)
d)	One Faculty member to be nominated by the Chairman Senate from concerned department.	Member
e)	One Faculty member to be nominated by the Chairman Senate from other department.	Member
f)	Mentor (Proposed as 1 st Preference)	Member

* On the day of selection, Chairman (Ex-officio) members must be present.

** The Mentor with 1st preference of a candidate can participate the interview but will not participate in deciding on final selection of that candidate.

The Chairman, **IPDFSC** will convene the meeting of the Committee as and when required and will send specific recommendation to the Director, NIT Silchar with respect to IPDF applications.

6. Leave of PDFs

6.1 General Leave (18 days):

A PDF is entitled to a maximum of 18 days of casual leave with a fellowship in a year and 10 days in a semester and it can be availed on a pro-rata basis of 1.5 days per completed one month of service. The PDF will have to apply through the mentor and concerned HoD to Dean (Research and Consultancy) for approval of leave. The maximum number of carried-over of un-availed ordinary leaves, from one completed year to the next year, shall be 10 (Ten) days. A maximum of 08 days of such leave is allowed to avail at a stretch.

However, Saturdays, Sundays and holidays, whether intervening, prefixed or suffixed, shall not be counted as Casual Leave.

All other leaves will be as per "Ph.D Ordinance" leave rule.

7. Other benefits:

7.1 Accommodation:

Hostel accommodation will be provided to PDF candidates on campus on availability as per the institute guidelines. However, if hostel accommodation is not provided, HRA will be paid as per Govt. rules.

7.2 Library:

The Post-doctoral Fellows are entitled to avail Library facilities in the Institute. All regulations and norms of the library will be applicable to all Post-doctoral Fellows.

7.3 Medical Facilities

All the Post-doctoral Fellows will be provided with medical facilities applicable for Ph.D. students in the institute.

8. Termination/ Cancellation:

8.1 A Post-Doctoral Fellow shall be able to withdraw from the programme with prior recommendation of the mentor and concerned Departmental Progress Evaluation Committee (DPEC) and approval from Director, NIT Silchar with observation of Dean (R&C) by giving 1(one) month notice.

8.2 Similarly, the Institute may also terminate a PDF if his/her Violation of Discipline and conduct rules.

8.3 If the progress performance is found unsatisfactory and recommended by Departmental Progress Evaluation Committee (DPEC), the registration of the candidate will be cancelled with immediate effect.

8.4 If the Fellow absent for a period of 15 days without prior intimation and leave, his/ her admission will be cancelled automatically.

8.5 If the Fellow, leave the program without completion with minimum duration of 01 (One) year, he/she must return half of the fellowship/ stipend paid to the institute.

9. Selection Procedure:

9.1 Call for Concept Note:

In each summer semester an advertisement will be made from the Office of Dean (Research and Consultancy) for joint concept note. A proposal must be submitted by the aspiring post-doctoral fellow with the consent of a faculty member of NIT Silchar as a mentor. The proposal submitted by the fellow must not be mere extension of the PhD work. The applicant are allowed to submit only one concept note with respect to a single advertisement.

The expertise brought in by the applicant will be an important criterion in the selection process.

The concept note must be submitted as per the format (**Annexure – I**).

9.2 The candidate/ applicant will be allowed to pursue PDF only once at NIT Silchar.

9.3 Short listing Candidate/ Applicant:

The applications received against the advertisement will be sent to the respective Departments and they will be asked for short listing following the eligibility and the Departmental Short

listing criteria. The Departmental Post-Doctoral Fellow Short listing Committee will have the following composition.

a)	Head of the Department	Chairman (Ex-Officio)*
b)	At least two faculty members from concerned department on relevant domain other than the mentor with first preference.	Member

*If the HoD is a mentor with first preference of a candidate appearing for interview, then he/she nominate one senior faculty member from the department with approval from Dean (Research and Consultancy).

9.4 After short listing the application of the candidate with recommendation will be forwarded to Dean (R&C) and Dean (R&C) will placed the same to Institute PDF Selection committee (IPDFSC) for final selection.

9.5 The selection recommendations of **IPDFSC** will be submitted to the Director, NIT Silchar for approval. After approval the offer letters will be issued by the Dean (R&C) section.

9.6 The institute has full right to accept and/or reject the application of any applicant without any clarification.

10. Period of Engagement:

The duration of the fellowship will be for a period of 2 years. However, initially the offer will be made for one year and extendable for one more year based on performance evaluation. Progress will be conducted by Departmental Progress evaluation committee (DPEC) in half yearly and **review will be conducted every year by Central PDF Monitoring Committee (CPMC)**. Review will be based on quantifiable outcomes based on the deliverables proposed in the initial proposal and publications. **NO EXTENSION** will be given to PDF beyond 2 years' term at NIT Silchar.

Minimum requirement for further extension is as follows:

- a) One SCI/SCIE/SSCI indexed paper is in advanced stage of review from proposed work.
- b) One International Conference Papers published from the proposed work.

The Departmental Progress evaluation committee (DPEC) will have following composition for individual PDF:

i)	Head of the Department	Chairman
ii)	One Faculty member from the concerned department on similar domain other than mentor	Member
iii)	One Faculty member from other department nominated by Chairman, Senate	Member
iv)	Mentor	Member
v)	Co-Mentor (if any)	Member

* If the HoD is a mentor of a candidate appearing for interview, then he/she nominate one senior faculty member from the department with approval from Dean (Research and Consultancy).

The Central PDF Monitoring committee (CPMC) will have following composition for individual PDF:

- i) Dean (R&C)/ Nominee of Dean (R&C) – Chairman
- ii) Head of the Department – Member
- iii) One Faculty member from the concerned department on similar domain nominated by Dean (R&C) – Member
- iv) One Faculty member from other department nominated by Dean (R&C) – Member
- v) Associate Dean (R&C) – Member and Convener
- vi) Mentor – Member
- vii) Co-Mentor (If any) – Member

11. Fellowship:

- 11.1** The Post-Doctoral Fellowship shall carry fixed monthly fellowship of Rs. 50,000/- (Fifty thousand) for 1st& 2nd year.
- 11.2** A contingency grant of Rs. 50,000 per annum towards purchasing consumables (excluding software's, computer, laptop, printer, phone, phone bill, furniture, etc.), registration fee of conference and travelling allowance attending conferences (within India), data collection, data procurement, meeting publication charges etc., will be made available to the fellow on the recommendation of the mentor with approval from Dean (R&C). If the candidate leaves the Institute within one year of joining the fellowship, he/she must return the contingency grant availed by him/her.

12. Work Assignment:

- 12.1** The Fellow will be attached to the Department and devote himself/herself to full time research & teaching in an area approved by the Department concerned.
- 12.2** He/ She shall not accept or hold any appointment, paid or otherwise or receive any emoluments, salary, stipend, consultancy etc., from any other sources during the tenure of the fellowship without the consent of the Competent Authority.
- 12.3** The Fellow shall be required to present and submit a comprehensive progress report at the end of each semester.
- 12.4** The Head of the Department in consultation with Mentors will assign to a Fellow academic responsibility (lectures, tutorial classes, laboratory demonstration work, conduct of seminar, symposia, running and maintenance of equipment, computer etc.) not exceeding **8 hours** per week.
