

NATIONAL INSTITUTE OF TECHNOLOGY SILCHAR

SIXTY FIFTH MEETING OF THE FINANCE COMMITTEE

MINUTES

The 65th meeting of the Finance Committee was held on 29th March, 2023 at 1600 hours in NIT Transit House, New Delhi via hybrid mode. The following members were present in the meeting:

1. Sri Gautam N Mehra, Ex – officio Chairman
2. Prof. Rajat Gupta, Director & Ex – Officio Member
3. Ms. Saumya Gupta, Joint Secretary (NIT), Ministry of Education
4. Sri Anil Kumar, Director (IFD), Ministry of Education
5. Prof. S. K. Kakoty, Professor, IIT Guwahati
6. Prof. P. K. Patowari, NIT Silchar
7. Prof. Krishna Lal Baishnab, Registrar (i/c) & Member Secretary, BoG

Sri Gautam N Mehra presided the meeting of the Finance Committee as Ex – Officio Chairman, Finance Committee in accordance with Statute 10 of First Statute of NITs.

At the outset, Prof. K. L. Baishnab welcomed the Ex – Officio Chairman, Finance Committee and other members who attended the meeting.

The FC then initiated the discussion on the Agenda Items one by one: -

- FC-65/23/01** **To confirm the minutes of the 64th meeting of Finance Committee**
Sixty Fourth meeting of the Finance Committee was held on 31st January, 2023 at New Delhi on hybrid mode. The Minutes of the 64th meeting of the Finance Committee was circulated to all the members of the Committee (Annexure – I). No comments were received from any members of the Committee.

The Committee is requested to confirm the minutes of 64th meeting of the FC.

DECISION

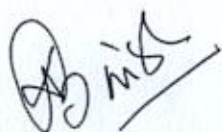
The Committee confirmed the minutes of 65th meeting of Finance Committee.

- FC-65/23/02** **Action Taken Report on decision of the 64th meeting of Finance Committee**
The action taken report on the minutes of 64th meeting of FC is placed at Annexure – II. The Committee is requested to take note of the same.

DECISION

The Committee noted the same.

- FC-65/23/03** **Extension of the outsourced agency providing security, housekeeping & gardening services beyond 31.03.2023**
NIT Silchar engaged M/s Vanguard Security Service & Systems (VSSS) for providing 4 types of services viz Campus Housekeeping Services, Campus Security Services, Gardening, and housekeeping services at all Hostels since 2020/2021. The services of the said agency expired on 31.12.2022.



The Chairperson, BoG has accorded approval for extension of contract to M/s Vanguard Security Service & Systems (VSSS) for providing 4 types of services viz Campus Housekeeping Services, Campus Security Services, Gardening, and housekeeping services at all Hostels for 3 (three) months w.e.f 01.03.2023 or till finalisation of tender which ever is earlier. The Board in its 95th meeting held on 31.01.2023 ratified the action taken by the Chairperson.

Further, The tender documents for Security, housekeeping (hostel and campus) & gardening were placed before the Finance Committee in its 64th meeting held on 31.01.2023 and the FC recommended the following:

The Committee has gone through the tender documents placed in the meeting and recommended the same to Board with the following observations:

- *The tender is to be floated following the guidelines of General Financial Rule (GFR) 2017 in Central Public Procurement Portal (CPPP) and the bids will be received through e – Wizard.*
- *If more than 3 (three) months is required to finalise the tender process following the GFR 2017 and award of work, the current contract may be extended further with the approval of the Chairperson, BoG.*
- *The minimum contract period should be for a period of 2 (two) years extendable by 1 (one) more year subject to satisfactory performance with a explicit clause for termination by the Institute within the contract period by giving 1 (one) months' notice.*

The above recommendation of the Finance Committee was placed before the BoG in its 95th meeting held on 31.01.2023 and the Board has accorded approved on the same.

According Institute floated tender on 13.02.2023 with the date of opening of Tender Bid as 10.03.2023 and Financial Bid opening as 14.03.2023 in <https://mhrd.euniwizarde.com>.

Meanwhile the Department of Higher Education, Ministry of Education vide letter No. 29-4/2023-S&S dated 02.03.2023 informed that no authorisation was ever granted to any entity to operate the portal namely <https://mhrd.euniwizarde.com> on behalf of the Ministry of Education and therefore the claim is false and misleading. They also informed that *"The bids which are opened and under various stages of evaluation may also be cancelled"*.

In view of the above instruction of the Ministry of Education, Institute has cancelled the tender and fresh tender process following the recommendation of the FC shall be initiated. This may take tentatively 3 (three) months' time for finalisation of process and award of work.



Since the period of extension of present contract period will be over on 31.03.2023, request for extension of contract for another 3 (three) months was given to Chairperson, BoG.

In pursuance to authorisation given to the by the Finance Committee, the Chairman, BoG has accorded approval further extension for another 3 (three) months w.e.f 01.04.2023 (**Annexure – III₂**), and cancelled the tendering process for selecting outsourced agency/ies for providing security, housekeeping & gardening services. Further new tendering process may be initiated in CPPF portal as per government notification.

The Committee is requested to note the action taken by the Chairperson BoG.

DECISION

The Committee noted the same.

FC-64/23/04:

Enhancement of Budgetary allocation for Library and utilisation of the fund within 31.03.2023

The Faculty – in – Charge, Library and Chairman, Library Committee had requested for additional allocation of ₹ 2.50 Crores, over and above ₹ 3.00 crores allocated earlier for procurement of Library Resources (viz. print journals, e-journals/database and eBooks) and utilising the same within 31.03.2023.

Currently, sufficient fund is available under Capital Head (i.e OH – 35) to accommodate the proposal of reallocation of fund, without disturbing allocation of other sub heads.

Accordingly, approval of Chairperson, BoG was obtained for allocation of additional ₹ 2.50 Crores during the financial year 2022 – 23 under Budget Head OH – 35 for procurement of Library Resources and utilisation of total fund of ₹ 5.50 crores (i.e ₹ 3.00 + ₹ 2.50) in the current financial year 2022 – 23. The approval note is placed at **Annexure – IV**.

The Committee is requested to ratify the action taken by the Chairperson, BoG.

DECISION

The Committee ratified the action taken by the Chairperson.

FC-65/23/05

Procurement of e – Resources for Central Library for budget of ₹ 5.50 Crores.

Institute received a request from Central Library for procurement/ renewal of e-sources with approximate budget Rs 5.5 Cr. The details breakup is as follow

- 1) Yearly subscription of ESS negotiated e-journals/databases -- amount @ Rs. 4.50 cr.
- 2) 2) Yearly subscription of four non-ESS negotiated e-journals/databases -- amount @ 1.0 cr.

The Board is requested to approve the above proposal for procurement of E-resources with total estimated cost of Rs 5.5 Cr.

DECISION

The committee considered the proposal for Procurement of e – Resources for Central Library with total estimated cost of ₹ 5.50 Crores and recommend the same to BoG for approval.

FC-65/23/06

To report about the present status of Girls Hostel No. 4A at NIT Silchar and approval for release of 1st instalment to the M/S WAPCOS Ltd

The Construction of Girls Hostel No. 4A was recommended by the 63rd Emergent meeting dated 21.12.2021, 58th FC dated 21.12.2021 & approved by 87th BOG 28.03.2022 for DPAR value of ₹. 25,96,49,211.00 under EWS scheme (as allocated by the then MHRD vide letter no. F.No.35-4/2019-TS.III dated 19.06.2019).

The Institute invited Expression of Interest (EOI) for the above work from CPSU & CGO vide E-tender No. NIT-E/Estate/2022-23/01 dated 07.04.2022. In response to this only one agency viz. M/s NPCC had participated. Thereafter, the EOI was re-tendered vide NIT-E/Estate/2022-23/04 dated 13.05.2022. In response to re-tender only M/s WAPCOS participated. However, NPCC vide letter no. NEZ/GHY/NIT/SILCH/373 dated 27.05.2022 requested for consideration of earlier submitted cost of tender and EMD and hardcopies of the tender. The competent authority had approved both the tenders for evaluation.

Technical bids were opened on 13.06.2022 and both the agencies i.e. M/s NPCC and M/s WAPCOS was found technically qualified.

The price bids were opened on 05.07.2022 and M/s WAPCOS was found L1 with quoted rate of 3.71% as consultancy charge. The quoted rate of M/s NPCC was 3.86%.

The comparative statement along with comment of the Internal Audit Officer was placed at 64th B&WC dt. 11.08.2023 & committee recommended award of work for construction of Girls Hostel No. 4A to M/S WAPCOS Ltd at 3.71% as consultancy charge. Further, the BWC suggested to follow all relevant GFR rules for issuing work order to M/S WAPCOS Ltd. The scope of work of M/s WAPCOS Ltd includes Preparation of conceptual plan, drawings & design, estimation, preparation of DPR and bid documents, tendering, finalization of bid documents and execution of work. The 62nd Finance Committee dt. 11.08.2022 recommended the same & 91st BOG dt. 11.08.2022 has approved the award of work to M/S WAPCOS Ltd.

Subsequently, work order has been issued to M/S WAPCOS Ltd vide no. NITS/Tech/1097/19-20/1325-34 dt. 25.08.2022 & MoU was signed on 03.11.2022. Based on the MoU M/S WAPCOS Ltd requested to release Rs. 2,59,64,921/- vide letter no. WAP/FIN/CMU-III/NIT-S/2022 dt. 09.11.2022, which is 10% of the approved DPAR. Accordingly, payment released order was issued by the Institute Authority vide office order no. NITS/Tech/1097/19-20/2310-15 dt. 05.12.2022. M/S WAPCOS vide letter no. WAP/CMU-III/NIT-S/2023/8274 dt. 13.01.2023 & 14.02.2023 submitted an preliminary drawing. Based on that Institute Authority constituted a committee to finalize the site selection,



planning & execution till the completion of the project of Girls Hostel No. 4A vide office order no. NITS/Estt/Committee/14/33886-97 dt. 20.02.2023. The constituted committee decided that, in light of the possibility of land scarcity in the near future, M/S WAPCOS Ltd may be requested to prepare an estimate and structural design for two blocks (Tower-1 & Tower-2) each of capacity 300 in G+7 storey building to accommodate 600 students. However, presently Girls' Hostel No. 4(A) shall be constructed in Tower-1 up to G+3 storey and the balance 4 storey may be taken up later on. The committee further opined that the proposed G+3 storey building with provision for expansion up to G+7 storey have to be completed within approved estimate of Rs. 25.96 Cr. without any price escalation. Accordingly, an email was sent to M/s WAPCOS to confirm the same. WAPCOS vide letter no. WAP/CMU-III/NITS/2023/8436 dt. 07.03.2023 has agreed the same.

The MoU & all correspondence are placed at **Annexure - VI**.

The matter is placed before the 66th meeting of BWC scheduled on 29.03.2023 for noting the status of Girls Hostel No. 4A and allowing the Institute to release of Initial deposit of 10% as per MoU i.e, ₹ 2,59,64,921.00

The recommendation of 66th meeting of BWC will be placed on the table on the day of the meeting.

The Committee is requested to consider the recommendation of 66th meeting of Building & Works Committee on the said agenda item and recommend the same to BoG for approval.

DECISION

The Finance Committee noted that the matter was placed before the 66th meeting of Building and Works Committee held on 29.03.2023 and after threadbare discussion the Finance Committee resolved the following:

- *The committee recommended to release the initial deposit of 10% as stated in MoU i.e Rs. 2,59,64,921.00.*
- *M/S WAPCOS agreed to provide corridor shed connecting the kitchen/dining hall from the hostel building without any price escalation.*
- *The design and construction of the hostels should be done following the seismic regulations as the institute is situated in the Seismic Zone-V.*
- *M/S WAPCOS should ensure that proper tendering process be followed for the award of work*
- *The building to be constructed is to be of G+3 storeyed only.*
- *All the designs including foundation in respect of this building would be carried out for G+3 storeyed only.*
- *An approximate amount of ₹ 1.89 crores estimated considering the foundation of the building to be G+7 storeyed is to be deducted from the sanctioned amount.*



Release of payment against the work "Repairing of damaged bituminous road from 33KV substation to Old T-V Qtr to Officer club to Old T-VI Qtr to LP School point to SAC Building, Road of Old T-IV qtr & Mechanical workshop department of NIT Silchar"

The above work with an initial estimated amount of ₹ 26,67,575.00 was tendered with the approval from the then Director & Chairman B&WC. Subsequently, after tender the work was awarded to M/S Sangita Deb vide work order no. Tech/NITS/Estate/2188/22-23/1975-84 dated 18.10.2022 for an amount of ₹ 31,74,147.00. During execution due to some deviation of few items the total amount rose to ₹ 37,05,989.00.

Accordingly, a deviation statement for an amount of ₹ 37,05,989.00 was also approved by the then Director. As per CPWD guidelines as well as Institute Contract Agreement 50% deviation is permissible for maintenance work. The agency has now submitted the final bill amounting ₹ 37,05,990.00. Since as per GFR Rule 133(1) "A Ministry or Department at its discretion may directly execute repair works estimated to cost up to Rupees Thirty Lakhs after following due procedure indicated in Rule 139, 159 & 160".

The detailed estimate, work order & deviation statement are placed at **Annexure – VII.**

The recommendation of 66th meeting of BWC will be placed on the table on the day of the meeting.

The Committee is requested to consider the recommendation of 66th meeting of Building & Works Committee on the said agenda item and recommend the same to BoG for approval.

DECISION

The Committee considered and recommended the following recommendation of 66th meeting of Building & Works Committee to BoG for approval:

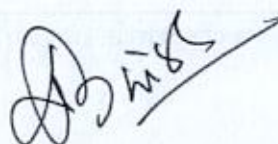
The BWC noted the following:

- *The deviation limit was within the specified limits of CPWD guidelines for maintenance works.*
- *The deviated amount of the work is already approved by the then Director in accordance with the power delegated to the Director vide office order no. PA/BOG-47/15 dated 24.11.2015.*

In view of the above the BWC recommended for release of payment.

AMC for core switch, distribution switch, wireless controller and external firewall

The core switch distribution switch, wireless controller and external firewall were procured during the year 2013 – 14 with 3 (three) years warranty (Annexure – VIII₁). Accordingly the supplier maintained the equipment till 25.10.2016 as per the terms and conditions of the supply order. These equipment since the expiry of the warranty were being operated without any support till September, 2021. In between many times AMC of these items were



initiated but could not be processed. Finally, these items were maintained for 1 (one) years' AMC between October, 2021 to October, 2022 (Annexure – VIII₂). At present these items are operating without any support. Further, these items are essential for running of any network.

In view of above for smooth running of Institute network AMC for core switch, distribution switch, wireless controller and external firewall is essential. The total financial involvement for the AMC of these items for 1 (one) year will be ₹ 39.00 Lakhs approx.

The committee is requested to allow the institute to go for AMC for core switch, distribution switch, wireless controller and external firewall for a period of 1 (one) year and recommend the same to BoG for approval.

DECISION

The Committee considered the proposal for AMC for core switch, distribution switch, wireless controller and external firewall for a period of 1 (one) year and recommend the same to BoG for approval.

FC-65/23/09

Procurement of Desktop / Workstation

The Institute has received indent from various Departments / Sections for procurement of 848 Desktops and 74 Workstations. The detailed requirement is placed at Annexure - IX

It may be noted that vide GEM bid No. GEM/2022/B/247192 and No. GEM/2022/B/2512897 institute has floated tender for 374 numbers and 114 numbers of Desktops respectively. Further, vide GEM bid No. GEM/2022/2582733 institute has floated tender for 21 numbers of workstation.

The process of procurement of 374 numbers of Desktop could not be completed as the then Director has instructed to place it before the Finance Committee for noting as the total Financial Involvement for procurement is ₹ 3,43,62,898.00.

Regarding procurement of 114 numbers of Desktop the process could not be completed as the tenure of the then Director was over before the award of contract order and the total Financial Involvement for procurement is ₹ 1,01,59,568.00.

The procurement of 21 numbers of Workstation could not be completed as only one firm has participated and the Internal Audit Officer & Registrar has recommended for go for re-bidding of the same.

The bid life cycle and bid offer validity of the above-mentioned bids has already been expired.

In view of above, it is proposed that the bids for 348 & 114 numbers of Desktops and 21 numbers of Workstations may be cancelled and Institute may be allowed to float tender for 848 Desktops and 74 Workstations through GeM. The estimated financial involvement will be ₹ 6,17,66,960.00 for Desktops and ₹ 2,42,71,000.00 for workstations.



The committee is requested to consider the above proposal and recommend the same to BoG for approval.

DECISION

The item is to be placed in the ensuing meeting of the Finance Committee with following details for the last 5 years:

Year	Total number of Desktops / Workstations in working condition	Number of Desktops / Workstations procured during the year			Grand Total
		No. of Desktops / Workstations replaced by new Desktops / Workstations	No. of additional Desktops / Workstations procured	Total	
	[1]	[2]	[3]	[4] = [2] + [3]	[5] = [1] + [4]

FC-65/23/10

Outsourcing of Medical Services.

A. Providing round the clock Pharmacy Services at Institute Health Centre

The present population of the institute is approximately 7000 including students, faculty, staff and their dependents. The institute health centre is catering the requirement of medicines of its entire population. Currently, the medicines are purchased through tenders time to time and supplied to the community from the health centre. There are various complexities involved in the process such as list of medicines, managing inventory, wastage of expired medicines, availability of important medicines on time etc. As a result the students, faculty and staff are facing acute problem of non-availability of medicines in the health centre and several complaints are received.

The supply of medicine is an important component and should be made available round the clock at institute health centre to solve the pertinent problem of the community specially students.

Similar facilities have already been adopted at various IITs and NITs like, IIT Guwahati, NIT Trichy.

The existing medicine distribution counter of the health centre may be used as the proposed place for proposed pharmacy. No additional space is required.

In view of the above, it is proposed to implement round the clock Pharmacy Services at Institute Health Centre through tendering process.

DECISION

The Committee considered the proposal to implement round the clock Pharmacy Services at Institute Health Centre through tendering process as per GFR norms and recommend the same to BoG for approval.

B. Providing Pathology and Radiology Services at the Institute Health Centre

The present population of the institute is approximately 7000 including students, faculty, staff and their dependents. Presently the institute health centre has a small pathological lab with only few testing facilities. Reagents and testing kits for the lab are presently purchased through tender time to time. There are various complexities involved in the process such as preparation and issuing of authentic lab report, purchase of reagents and testing kits, managing inventory, etc. As a result, the users are not getting smooth and hassle free in the health centre and several complaints are also received in respect of authenticity of the report. No radiological diagnostic facilities are available in the health centre. As such it is proposed to outsource the Pathology and Radiology Services at Institute Health Centre.

The present pathological lab in the institute health centre may be used by the outsourced agency for providing the services. No additional space is required for the same.

Similar facilities have already been adopted at various NITs like, NIT Trichy.

DECISION

The Committee considered the proposal to outsource the Pathology and Radiology Services at Institute Health Centre through tendering process as per GFR norms and recommend the same to BoG for approval.

C. Requirement of consultant specialist doctors and medical councillors at Institute Health Centre

The institute health centre is catering the medical facilities of approximately 7000 students, faculty, staff and their dependents. Presently there are 02 permanent MOs (MBBS), 01 Dentist (contractual) providing health services to the above community. Due to lack of specialist doctors, there are several problems faced by the students and faculty/staff.

The following doctors/paramedical staffs were approved in 54th meeting of BoG, NIT Silchar:

Sl. No.	Specialist	Number	Rate/hour (₹)	Remarks
1	Ophthalmologist	01	400.00	Not implemented
2	Dentist	01	250.00	Appointed
3	Ayurveda	01	300.00	Left
4	Student Counsellor	01	200.00	Appointed
5	Dental Attendant	01	Min. Wage Act	Appointed

The ophthalmologist could not be appointed as no specialist doctors were ready to work at this approved rate. Also the Ayurveda doctor left in 2021 due to low wages.

Considering the approved list of specialist doctors/paramedical staffs as per 54th meeting of BoG, NIT Silchar and looking into the requirement the following additional specialist doctors are essentially required to be appointed on hourly basis as per the following table:

Sl.	Specialist	Number	Hours per	Days per
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No.			visit	week
1	Medicine	01	02	02
2	Gynaecologist	01	02	03
3	Lady Student Councillor	01	03	04
4	Physiotherapist	01	03	04
5	Nurse	02	08	06

The approved rates as per 54thBoG, failed to attract good doctors on a regular basis and requires revision as per current situation.

The following rates are proposed for the same:

Sl. No.	Specialist	54 th BoG Rate/hour (2016-2017)	Escalated Rate as per price index 2022-2023	NIT Trichi approved rate	Proposed rate for NIT Silchar (INR)
1	Ophthalmologist	400.00	668.00	2500/visit (2 hours) + 500 Conveyance charge/visit	2000/visit (2 hours) + 300 Conveyance charge/visit for 2 days
2	Medicine	-			
3	Gynaecologist	-			2000/visit (2 hours) + 300 Conveyance charge/visit for 3 days
4	Dentist	250.00	418.00	2000/visit (4 hours) + 500 Conveyance charge/visit	1500/visit (4 hours) + 300 Conveyance charge/visit for 5 days
5	Ayurveda	300.00	501.00	1500/visit (2hours) + 500 Conveyance charge/visit	1500/visit (2hours) + 300 Conveyance charge/visit for 3 days
6	Student Counsellor	200.00	334.00		1000/visit (3 hours) + 300 Conveyance charge/visit for 4 days
7	Physiotherapist	-		1000/visit (4hours) + 500 Conveyance charge/visit	1000/visit (3 hours) + 300 Conveyance charge/visit for 4 days
8	Nurse (ANM/GNM)	-	-	-	As per minimum wage Act of GOI (Skilled/

					Highly Skilled)
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*Doctors have to complete all the patients per visit. Local conveyance may be claimed in case staff/officer not availing institute quarter accommodation

The Committee is requested to consider the above proposals and recommend to BoG for approval.

DECISION

The Committee considered the proposal to engage consultant specialist doctors and medical councillors at Institute Health Centre as per the proposed rates for a period of 6 (six) months and recommend the same to BoG for approval.

FC-65/23/11

Procurement of Multi – Channel Battery Tester for Department of Electronics & Instrumentation Engineering

Dr. Munmun Khanra, Associate Professor, Department of Electronics & Instrumentation engineering submitted an application through HoD, Electronics & Instrumentation Engineering on 09.11.2022 seeking administrative approval for additional fund of ₹ 37.00 lakhs for procurement of Multi – Channel Battery Tester and the same was approved by the then Director on 10.11.2022. Copy of the application along with detailed description and specification of the item are attached at **Annexure – XI**.

This item was asked from the SERB, DST as a part of a Project Proposal. Although the proposal was accepted and Project was sanctioned, but the fund for the item was denied.

As the tentative cost of the Multi – Channel Battery Tester is ₹ 37.00 lakhs.

The Committee is requested to allow the institute to procure Multi – Channel Battery Tester from the institute to fund and recommend the same to BoG for approval.

DECISION


The Committee considered the proposal to procure Multi – Channel Battery Tester from the institute to fund as per GFR norms through GeM and recommend the same to BoG for approval

FC-65/23/12

Signing of MoU with the University of Salerno, Italy

In terms of endorsing the National Education Policy (NEP) 2020 to enhance the perception of NIT Silchar in the National and International arena and also for improving perception in different rankings, NIT Silchar envisaged entering into collaboration with other educational institutions in India and across the globe.

The University of Salerno, Italy (ranked #1001-1200 in QS World University Rankings 2023 and 2023 Rank: 501–600 in THE) is interested in collaboration with NIT Silchar. The collaboration will be helpful for research work, Joint Projects, student exchange in the internship, higher studies, credit transfer, etc. Accordingly, an initiative was taken to sign the MoU between the University of



Salerno and NIT Silchar and the matter was placed before the Board of Governors in its 88th meeting held on 26.05.2022. The Board opined to get approval from the member of the Board through circulation and sent the same to the Ministry of Education after the approval.

The Board in its 90th meeting held on 05.07.2022 while confirming the minutes of the 88th meeting of BoG allowed the institute to sign MoU with the University of Salerno, Italy. Also, the delegate from the University of Salerno visited NIT Silchar in different workshops and conferences and interacted with students, faculty, and administration of NIT Silchar.

However, the Ministry of Education vide letter F. No. 3-14/2013-IFD (Pt.) dated 13.07.2022 (**Annexure – XII₁**) advised to place it before the regular meeting of the Finance Committee / Board of Governors for consideration and approval.

In view of the above, the signing of the MoU between NIT Silchar and the University of Salerno may be considered and approved. A copy of the MoU is given in **Annexure- XII₂**. It may be noted that MoU has been vetted by the institute retainer.

The Committee is requested to consider the same and recommend to BoG for approval.

DECISION

The Committee considered the proposal to sign MoU with the University of Salerno, Italy and recommend the same to BoG for approval

FC-65/23/13

Regarding disbursement of payment of staff engaged on contract basis from Alumni Fund to Institute Fund

To expedite the increased volume of day to day queries / requests / services of the alumni related matters and timely disposal of academic related works, the Alumni Association has engaged one Office Assistant in the Academic Section of the Institute. At present the Office Assistant engaged in the Academic Section is looking after all the matters of Post Graduate Students solely in addition to her various assigned services related alumni of the institute.

Further, currently the number of network nodes maintained by the Central Computer Centre of the institute is around 1,000. To manage these nodes, the Alumni Association has engaged one LAN support Staff for smooth functioning of internet of the Institute.

The staff engaged by the Alumni Association were serving this institute for almost 1 (one) year. The monthly consolidated salary of the staff engaged are disbursed from the Alumni Fund. The consolidated pay of staff engaged as Office Assistant is ₹ 20,000.00 and the LAN support is ₹ 15,000.00.

The Alumni Associate of NIT Silchar vide letter dated 08.09.2022 requested to make necessary arrangement for payment of above staff from the Institute fund.



The staff engaged are shown below, their CV of the staff engaged is attached at Annexure – XIII.

- i. Mrs. Priyanka Das as Office Assistant
- ii. Mr. Bappa Suklyabadiya as LAN support staff

In view of above it is proposed that the above staff may be engaged as contractual staff in this institute for a period up to 30.06.2022 (i.e. the period up to which the contractual staff of the institute are engaged) and the consolidated remuneration of the aforesaid staff may be disbursed from the Institute fund.

The Committee is requested to consider the above proposal and recommend the same to BoG for approval.

DECISION

The Committee rejected the proposal.

FC-65/23/14

To approve the recommendation of 65th meeting of Building and Works Committee.

The recommendations of 65th meeting of Building & Works Committee held on 31.01.2023 is placed at Annexure-XIII.

The Committee is requested to approve the same

DECISION

The Committee considered the recommendation of 65th meeting of Building and Works Committee and recommend the same to BoG for approval.

FC-65/23/15A

To consider refund of Rs 1,36,341/- with interest with reference to a MeitY funded R&D project and revision of already issued UC

Project Ref. 21(1)/2015-CC&BT: Development of National Disaster Spectrum (NDS) and Disaster Communication Backbone Architecture (DiCoBA) with Prototype Development, dated 30/09/2015

The above referred Collaborative Project with IIT Kharagpur funded by MeitY NIT Silchar received Rs. 49.35 Lakhs, which was paid in two installments (Rs. 26.80+22.55 Lakhs) and is completed on 30/06/2020. The first installment was received on 30/09/2015 and the second installment was received on 28/06/2019 after submitting the UC for the first installment. The initial fund allocated against manpower was Rs. 14,55,000/-. The initial project completion date was 30/09/2019. Subsequently, it was extended till 30/06/2020. Due to the extension, there was a fund shortfall of around Rs. 1.5 lakhs against the manpower Head, even though there was surplus in some other Heads. The matter was communicated to the funding agency, with a request to sanction additional Rs. 1.5 lakhs against the salary Head and curtail Rs. 4 lakhs against some other Heads.

The mail written to Ms. Rekha Grover, Additional Director, DIT by the PI dated 13-05-2020 is appended below:

"Dear Madam;



With reference to the above project (collaborated with IIT Kharagpur), we completed the project objective by 30 September 2019 (extended period). It may be mentioned that there was a delay in releasing the second installment. In view of this, we requested to curtail Rs.4,00,000/- (consumable, manpower, travel, and contingencies) of NIT Silchar part"

In the meantime, we also wanted to carry out some extended works and applied for further extension upto 30th June, 2020, which was approved by the Chairman, PRSG. It may be noted that the sanction manpower was only for 3 years for 2 project staff (One senior level and one junior level). We managed the project by only the senior staff and could pay his salary for more than 4 years. Now, we are facing shortfall of around Rs. 1,50,000/- in the manpower Head. Due to which we could not pay his salary during the lockdown period due to COVID 19.

I, therefore, request you to kindly sanction Rs. 1.5 Lakhs against the salary Head. I, also request to issue the project extension (upto 30/06/2020) order, as required by our Dean (Research & Consultancy)/Account section. "

In response to this mail, Ms. Grover replied on same date as below:

"Dear Prof Baishya,

It seems that you don't need extension if it's already June 2020 and you can utilise Rs 1.5 Lakhs."

On the basis of this reply, a request was made to the Dean (RC) for release of salary from this additional Rs. 1.5 lakhs. Based on this email reply, the then Director approved additional Rs. 1.5 Lakhs (maximum) against salary Head. Accordingly, additional amount of Rs. 1,36,341/- (actual) was incurred on manpower Head. As such, expenditure against salary Head was Rs. 15,91,341/- as per the final UC (enclosed) against original budget Head of 14,55,000/-.

The said final UC was submitted to MeitY on 23/10/2020. But, we have received an email dated 20/02/2023 from the funding agency as follows:

"Dear Prof. Baishya,

This is with reference to your Telecon. with Dr. Anil Kumar Kaushik, MeitY, wherein the issue of UC for the subject project was discussed. You may please note for your reference that any reappropriation in budget heads of any R&D grant-in-aid project needs Secretary, MeitY approval and is followed by administrative sanction letter for conveying to Implementing Agency, PAO Office and all concern etc. No such Administrative approval has been issued for reappropriation of funds"

Ministry of Finance has strongly conveyed that all the pending UCs under the various schemes/projects should be submitted immediately and upload it to UC monitoring System portal.

In view of the above, you are requested to please submit the Utilization certificate for Rs. 22.55 Lakh and please note that respective budget heads should not exceed the approved allocated budget as per Administrative approval dated 30.09.2015. Also interest accrued and

unspent balance should be deposited back to MeitY's CFI account (electronically) and receipt of same like UTR no. may be mentioned in the UC and Statement of account.

With best regards,
Prakash Kumar
Scientist 'D', R&D in CC&BT"

It may be mentioned that the project earned Rs. 8 lakhs as Over Head and interest of Rs. 84,000.00 till date on this Over Head, which have already been deposited to Institute account. The project is closed long back (June, 2020) and the account was also audited by CAG.

As per the email dated 22/02/2023, the funding agency requested the following:

- The final UC, with utilization of Rs. 22.55 Lakhs (second instalment) as per respective budget Head.
- Refund of Rs. 1,54,641/- (Rs. 1,36,341/- (additional salary) plus interest of Rs. 9,300 (Approx) thereon)

The committee is requested to deliver on this matter and take an appropriate decision to resolve this issue

DECISION

The Committee approved to refund an amount of ₹ 1,36,341.00 with interest thereon from the institute overhead of that project and fresh Utilisation Certificate is to be submitted to the funding agency with a copy to the Ministry of Education. However, utmost care to be taken not to repeat the same in future.

FC-65/23/15B

To consider the proposal for additional budget of ₹ 7.30 lakhs for Central Computer Centre.

During the Financial Year 2022 – 23, ₹ 4.77 Crores was sanctioned to the Central Computer Centre under OH – 35. The details are shown below:

TABLE - 1

No.	Particulars	Amount
I.	Department wise fund allocation vide office order. NITS/AC/Budget/22-23/1909-65, dated 04.05.2022	₹ 2.00 Crores
II.	Procurement of 300 desktops [Tender is to be floated] Recommended by FC in its 51 st meeting held on 20.11.2019 under item No. FC – 51/19/03 and approved by BoG in its 72 nd meeting held on 20.11.2019 under item No. BoG-72/19/06	₹ 1.95 Crores
III.	AMC of Network Switches, Wi-Fi Access Pints and Wi Fi Controller [Tender is to be floated] Recommended by FC in its 62 nd meeting held on 11.08.2022 under item No. FC – 62/22/06 and approved by BoG in its 92 nd meeting held on 07.10.2022 under item No. . BoG-92/22/08	₹ 0.82 Crores
Total		₹ 4.77 Crores

As per the records obtained from the Accounts Section of the Institute the entire budget of the Central Computer Centre has already been allocated and processed for various works in connection with improving the LAN connections of the institute. The details are mentioned below:

TABLE - 2

No.	Particulars	Amount	Status
I.	Department wise fund allocation	₹ 2.00 Crores	Tendering of works related to networking amounting to ₹ 1.44 crores is to be initiated
II.	Procurement of 300 desktops	₹ 1.95 Crores	Tender is to be floated
III.	AMC of Network Switches, Wi-Fi Access Pints and Wi Fi Controller	₹ 0.82 Crores	Tender is to be floated

The Central Computer Centre requires an additional fund for the procurement of items for conducting Video Conferencing sessions and servers. The estimated fund required for the same is ₹ 7,30,000.00 i.e. ₹ 1,80,000.00 for the procurement of items for video conferencing and ₹ 5,50,000.00 for the procurement of the server.

In view of above;

- Central Computer Centre may be granted additional budget of ₹ 7.30 Lakhs for procurement of items for conducting Video Conferencing sessions and servers.
- Institute may be allowed to initiate tender process through GeM / CPPP for works / procurements related to Central Computer Centre keeping the total budget within 4.843 Crores (₹ 4.77 crores + 0.073 crores)

The Committee is requested to consider the above proposal and recommend the same to BoG for approval.

DECISION

The Committee considered the proposal for additional budget of ₹ 7.30 lakhs for Central Computer Centre and recommend the same to BoG for approval

FC-65/23/15C

To approve the recommendation of 66th meeting of Building and Works Committee.

The recommendations of 66th meeting of Building and Works Committee held on 29.03.2023 is placed on the table.

The Committee is requested to approve the same.

DECISION

The Finance Committee considered the recommendation of 66th meeting of Building and Works Committee.

The meeting ended with vote of thanks to the Chair.

The item No FC-65/23/05, FC-65/23/06, FC-65/23/07, FC-65/23/10, FC-65/23/12, FC-65/23/13, FC-65/23/15A, FC-65/23/15B & FC-65/23/15C confirmed on the table



(Prof. K. L. Baishnab)
Registrar (i/c) & Member Secretary