



राष्ट्रीय प्रौद्योगिकी संस्थान सिलचर
NATIONAL INSTITUTE OF TECHNOLOGY SILCHAR
सिलचर - 788 010
SILCHAR - 788 010 (ASSAM)

No. NITS/Estt/Advt/Non-Teaching/25

Date: 11-06-2026

NOTIFICATION

The selection process for the post of **Hindi Officer** advertised vide no. NITS/Estt/Advt/Non-Teaching/25 dated 01-04-2025 will be held as per the following schedule:

Date of Written Test / Interview	:	02-07-2026
Reporting Time	:	09:30 AM
Starting time of Written Test	:	10:30 AM
Venue of Written Test	:	NIT Silchar

The online link for downloading the admit card will be made available soon in the institute website. Candidates can download and take a print of the admit card. He/she must carry a hard copy to the venue along with a valid photo ID proof. No candidate will be allowed to appear for the tests without the admit card and valid photo identification proof. All candidates are asked to go through the instructions mentioned in the admit card. For any queries, candidates can send an email to staff_recruitment@nits.ac.in

The scheme of written test for the post of **Hindi Officer** is given below

Scheme of Written Test (Stage-I)	<ol style="list-style-type: none">1. Objective-type test (MCQ) consisting of 25 questions.2. Total Marks: 50 (each question carries 2 marks).3. Negative Marking: 0.5 marks will be deducted for each incorrect answer. Unanswered questions will not attract negative marks.4. Duration of Written Test: 45 minutes5. Venue: NIT Silchar
Scheme of Written Test (Stage-II)	<ol style="list-style-type: none">1. Descriptive Test of Domain Knowledge.2. Total Marks: 50.3. Duration of Written Test: 45 minutes4. Venue: NIT Silchar

Based on the marks obtained in the written tests (Stage – I + Stage – II), the top 10 candidates, may vary based on merit, will qualify to appear in the **Personal Interview**.

Selection will be done solely based on the performance in the Personal Interview and recommendation of the Selection Committee.

SYLLABUS FOR WRITTEN TEST FOR THE POST OF HINDI OFFICER

GENERAL ENGLISH/HINDI

English/ Hindi language: reading comprehension and inferences, Grammar, etc.

Numerical Ability and Reasoning:

Numbers and Percentage, Data Interpretation and Statistics, Mental Ability and Numerical Reasoning etc

IMPLEMENTATION OF RAJBHASHA HINDI

- Knowledge of Administrative, Rules, Procedures, etc.

- Rajbhasha Niyamavali, Official Language Act, Policies, Provisions, Incentives, Imparting of Hindi training, Committees, Inspection, Chronology of Hindi as an official language in India, Annual targets for Hindi implementation, etc.
- Use/implementation of Rajbhasha Hindi in the Academic/Higher Technical Educational Institutions
- Use of Hindi in Official correspondence
- Noting/drafting
- Editorial and publishing Skills
- Essay writing in Hindi for testing writing skills
- NEP 2020 and Indian Languages

TRANSLATION OF SCIENTIFIC/TECHNICAL/ ADMINISTRATIVE/GENERAL MATERIAL FROM HINDI TO ENGLISH & VICE VERSA

Sd/-
REGISTRAR