

Schedule of Visit of Performance Auditor
Under TEQIP-III

Performance Auditor under TEQIP-III, Dr. S. K. Prasad, Professor of Civil Engineering of Sri Jayachamarajendra College of Engineering, Mysore, India will visit NIT Silchar from 8th to 10th August, 2018. In this connection, the following visit schedule will be followed. All concerned are requested to attend the interaction with Dr. Prasad as per the Schedule.

Day & Date	Activity	Time	Venue
Day 1, Wednesday 8th Aug, 2018	Meeting with Director	9:00 AM- 9:30 AM	Director's office.
	Meeting with TEQIP team.	9:35 AM- 10:35 AM	TEQIP office.
	Meeting with Deans, HoDs, Registrar, and Coordinators of different Cell. (NBA, IPR, Startup Center) and TEQIP team.	10:40 AM- 11:40 AM	Conference Hall, Directors office.
	Meeting with Non-Teaching Staff.	11:45 AM- 12:45 PM	Gallery 307
	Lunch Break	12:45 PM- 02:00 PM	Guest House
	Visit to CSE Dept.	02:10 PM – 02:40PM	CSE Dept.
	Visit to Computer Centre.	02:45PM – 03:15 PM	CC. Dept.
	Visit to ECE Dept.	03:20 PM – 03:50 PM	ECE Dept.
	Visit to Start Up center and Indovation Lab	03:55 PM – 04:15 PM	Start Up center.
	Meeting with Faculty members.	04:20 PM- 05:20 PM	Gallery 307
Day 2, Thursday 9th Aug, 2018	Visit to EE Dept	9:30 AM- 10:00 AM	EE Dept.
	Visit to EIE Dept	10:05 AM- 10:35 AM	EIE Dept.
	Visit to CE Dept	10:40 AM– 11:10 AM	CE Dept.
	Visit to ME Dept	11:15AM – 11:45 AM	ME Dept
	Meeting with PG & PhD Students.	11:50 AM – 01:00PM	Gallery 307
	Lunch Break	01:00 PM- 02:00 PM	Guest House
	Visit to Science & Humanities Deptts.	02:05 PM- 03:55 PM	In the order of Chemistry, Physics, Maths and HSS deptts.
	Meeting with UG Students.	04:00PM - 05:00 PM	Gallery 307
Day 3, Friday 10th Aug, 2018	Meeting with Governing body members.	09:00 AM- 09:30 AM	Conference Hall, Directors office.
	Visit to Library	09:30 AM- 10:00 AM	Library.
	Visit to T&P Section	10:05 AM- 10:35 AM	T&P Section
	Visit to TEQIP office	10:40 AM – 04:00 PM	TEQIP-III Office
	Exit Meeting with Deans, HoDs, Registrar, and Coordinators of different Cell. (NBA, IPR, Startup Center) and TEQIP team.	04:00 PM- 05:00PM	Conference Hall, Directors office.

Copy to:-

- 1) PA to Director, PA is requested to make the Conference room available as per the meeting schedule.
- 2) All HoDs & Sections In charge for information and necessary action.
- 3) All Deans, Dean (S/W) is requested to arrange the students as per the schedule.
- 4) Registrar with a request to inform the non-teaching staffs for attending the meeting as per the schedule.
- 5) FIC (RPC), with a request to make the RPC Hall available as per the meeting schedule.
- 6) FIC (T&P), with a request to make the CET Hall available as per the meeting schedule.
- 7) Librarian.
- 8) Institute website.
- 9) Notice Board.