

NATIONAL INSTITUTE OF TECHNOLOGY SILCHAR
Minutes of the Twelfth Meeting of the Board of Governors

Twelfth Meeting of the Board of Governors of the National Institute of Technology, Silchar was held on 18th December 2006. Following members were present-

1. Prof. Gautam Barua, Chairman, Board of Governors
2. Sri Alok Kumar, IAS, Commissioner & Secretary, Higher Education, Assam
3. Sri S. Mohan, Deputy Secretary, IFD, MHRD, New Delhi
4. Sri S.S. Dutt, Silchar
5. Prof. A.K. Sil, Professor & Head, Chemistry Dept, NIT Silchar
6. Dr. Nidul Sinha, Asst Professor, Electrical Engg, NIT Silchar
7. Prof. Fazal A. Talukdar, Registrar- Invitee
8. Prof. P.K. Banik, Director & Secretary

Representative of the Technical Section-III, MHRD, Government of India could not attend the Meeting due to preoccupation. Written comments from the Technical Section-III of the Ministry of Human Resources Development, Government of India were received on the agenda notes already circulated and the comments were placed before the Board for consideration.

Following members expressed their inability to attend the meeting due to pre-occupation-

- (a) Sri Abhijit Borooah, Managing Director, Premier Cryogenics Ltd, Guwahati
- (b) Dr. (Mrs.) Ratnabali Banerjee, Deputy Secretary, UGC, ERO, Kolkata

Following items were taken up for discussion

BOG-12/06/1: To confirm the minutes of the 11th Meeting of the Board

Minutes of the Eleventh Meeting of the Board of Governors held on 9th September 2006 were confirmed.

BOG-:12/06/2: To receive a note on the action taken and progress made on the minutes of the last meeting of the Board

Board was apprised of the actions taken on the resolutions of its 11th meeting held on 9th September 2006. Board took a note of the same.

BOG-12/06/3: To consider and approve the Annual Report and Audit Report on the accounts of the Institute by the Principal Accountant General (Audit), Assam for the year 2005-06

Board noted that the final Audit Report on the accounts of the Institute by Principal AG (Audit), Assam has not been received by the Institute. Board examined the Annual Report for 2005-06 without the final Audit Report and approved it. Board authorized



the Hon'ble Chairman to approve the final Audit Report as soon as it is received for further action by the Institute.

BOG-12/06/4: To consider the matter of recommendation of the Selection Committee(s) for Career Advancement Scheme held in January 2004 in respect of Sri Amit Kumar Biswas and Dr. B.K. Roy for placement into Lecturer (Selection Grade)

Board examined the agenda item as put up before it and approved the recommendation of the Selection Committees for Career Advancement Scheme held in January 2004 in respect of Dr. Binoy Krishna Roy, Lecturer (SS) in Electrical Engg and Sri Amit Kumar Biswas, Lecturer (SS) in Mechanical Engineering for their placement into Lecturer (SG). The recommendation is to be made effective from 1st December 2006 retrospectively.

BOG-12/06/5: To take a note on the nominations of the new Deans and Associate Dean

Board noted the nominations of new Deans and Associate Deans as follows- -

Academic Affairs:

Dean- Prof. A.K. Sil, Prof & Head, Chemistry
Assoc. Dean (Examinations) Dr. A.K. Das, Asst Prof, Civil Engg
Assoc. Dean (Academic & Admissions) Dr. A.K. Banik, AP, CED

Students' Affairs:

Dean Prof. A.K. Sinha, Prof in Electrical Engg
Associate Dean Dr. M.A. Ahmed, Asst Prof, Civil Engg Dept

Planning & Development:

Dean Prof. A.K. Roy, Prof & Head, Elect Engg
Associate Dean Dr. D. Chakraborty, Asst Prof, Civil Engg

Sponsored Research & Consultancy:

Dean Prof. R. Gupta, Prof & Head, Mech Engg
Associate Dean Dr. A.K. Borbhuiya, Asst Prof, Civil Engg

Administration:

Associate Dean Dr. R.D. Mishra, Asst Prof in Mech Engg

BOG-12/06/6: To take a note on the nominations of new Heads of the Department of Civil Engineering and Mathematics

Hon'ble Chairman placed a representation from Dr. D.N. Bhattacharjee, Professor of Civil Engineering on the issue of nomination of the new Head of the Department. Board perused the representation and after threadbare discussion ratified the decision of the Director in nominating Dr. A.K. Dey as Head of

the Department of Civil Engineering. Board also noted the nomination of Sri Bijan Nath as Head of the Department (i/c) of Mathematics.

BOG-12/06/7: To take a note on the guidelines issued in regards to financial assistance for attending conferences in India/abroad by faculty

Board perused the guidelines and suggested certain amendment to it. The amended guidelines are as follows-

1. Subject to availability of funds, a faculty member shall be provided full financial support to attend a National Conference/Seminar or International Conference/Seminar held in India either for oral presentation or for chairing a session once in a financial year. If after meeting the above obligations, funds are still available, full or partial financial support may be given to attend conferences / seminars in India, even if it is only for participation.
2. Subject to availability of funds, a faculty member shall be given financial support once in three years, as per the amounts approved in the 5th meeting of the Board, to attend a conference / seminar abroad provided he / she has either an oral presentation or is chairing a session in the Conference / Seminar.
3. Faculty members may be deputed during vacation for attending Summer/Winter Courses, Workshops, Training sponsored by AICTE/ISTE/QIP, etc. for which no financial assistance shall be extended by the Institute. They may also be deputed during non-vacation period for attending such events with positive recommendation by the HOD, subject to the fulfillment of academic commitment.
4. A Monitoring Committee for deputation of faculty members for Conference, Seminar, Training, etc. consisting the following –
 - a. Director - Ex-officio Chairman
 - b. All Deans - Ex-officio Members
 - c. Registrar - Ex-officio Member
 - d. Associate Dean(Admn)- Ex-officio Convenor-shall meet once in a month for scrutiny of applications. The concerned HODs shall attend the meeting as Invitee. Faculty members need to apply well in advance in a prescribed proforma, available in the Office of the Dean (Admn.). The Convenor of the Monitoring Committee shall call meeting of

Handwritten signature

the Committee once in a month for disposal of all applications.

5. The decision of the Monitoring Committee shall be final for Conference, Seminar, etc. in India. However, approval of the Chairman, BOG shall be required for deputation abroad.
6. Leave for attending Conference/Seminar, etc. will be debited from the entitled special casual leave of the faculty.
7. Application for grant of assistance under the Rules will have to be made in the prescribed format, available in the office of the Dean (Admin).

BOG-12/06/8: To consider and approve the recommendation of the Seventh meeting of the Finance Committee

Board approved the minutes of the 7th Meeting of the Finance Committee held on 18th September 2006 at NIT Silchar (**Annexure-I**). Board accepted the recommendations and granted approval to the following.

(i) FC-7/06/3: Approved the transfer of unclaimed amount (including cheques issued but not encashed) to various funds created as part of reform process under TEQIP.

(ii) FC-7/06/6: Approved the withdrawal of low interest earning CPF instruments and reinvestment of the same as per Government guidelines.

(iii) FC-7/06/7: Approved the investment of Gratuity Fund as per Government guidelines.

(iv) FC-7/06/8: Approved the refund of unspent project fund to MHRD.

Board authorized the Director to form an Investment Committee to decide the investment of CP Fund, Gratuity Fund and four funds created as part of reform process under TEQIP.

BOG-12/06/9: To take a note on the resignation of Dr. (Ms.) Amrita Saha, Lecturer in Chemistry

Board noted the resignation of Dr. (Ms.) Amrita Saha as Lecturer in Chemistry with effect from 27 November 2006.

BOG-12/06/10: To take a note on the circular issued by the Ministry of Human Resources Development, Government of India for creation of new posts at faculty level

Board noted the circular received from the Ministry in authorizing it to create faculty posts as per laid down norms.

BOG-12/06/11: To consider and approve the introduction of a 5-day week

Board observed that there is a conflicting view in the matter and the issue needs to be deliberated by the stakeholders internally before a final decision regarding switch over to 5-day week. Board requested the Director to look into all aspects and place his opinion in the subsequent meetings of the Board.

BOG-12/06/12: To take a note on the status of the progress of the MODROB, TAPTEC and R&DP projects

Board noted the status of the projects and resolved that action should be taken in the light of the recommendation of the Finance Committee.

BOG-12/06/13: Any other item with the permission of the Chair

BOG-12/06/13A To consider the granting administrative approval for undertaking various infrastructure projects

Board examined the matter and decided that a Detailed Project Report (DPR) should be prepared encompassing the expansion plan of the Institute in view of enhancement of intake to accommodate OBC candidates as well as its action plan during 11th Five Year Plan. DPR should contain the yearly intakes as a result of expansion, faculty requirements, faculty and non-faculty housing requirements, additional laboratory/class rooms/buildings for departments besides other supporting requirements. Copy of DPR should be made available to the Members of the Board for perusal before the next meeting for consideration of administrative approval. In the meantime, if any urgent work is to be taken up, then proposal is to be prepared and administrative approval of the Chairman may be obtained.

BOG-12/06/13B To consider the matter of Sri Panna Lal Choudhury, Ex-Registrar

Board examined the issue and noted the legal opinion of its Standing Counsel at the Hon'ble High Court at Gauhati. Board resolved that independent legal opinion may be sought from a Senior Advocate and follow up action should be taken (including appeal to a higher court of law) based on the legal opinion.

BOG-12/06/13C To consider the matter of a case between Sri Himadri Sekhar Chakraborty & others vs NIT Silchar

Board examined the issue and resolved that independent legal opinion may be sought from a Senior Advocate and follow up

action should be taken (including appeal to a higher court of law) based on the legal opinion.

BOG-12/06/13D To consider the case of Ms. Debashree Saha, a Bangladeshi student studying in 2nd Year B.Tech.


Board examined the matter and noted that Ms. Saha was sponsored by the Ministry of External Affairs as a Self-Financing Foreign Student. Board resolved that guidance of MHRD may be sought to dispose the matter. Till then, she should be asked to pay fees like a resident Indian student.

BOG-12/06/13E To consider the matter of Sri I.A. Barbhuiya, Technician-B based on the court order

Board noted that Sri Barbhuiya is acquitted by the Hon'ble Supreme Court and he is entitled to pay and allowances during the period of his dismissal.

Meeting ended with a vote of thanks to the Chair.


Prof. Gautam Barua
Chairman, Board of Governors


Prof. P.K. Banik
Director & Secretary